

DRAFT

**ATHLETIC TRAINERS AFFILIATED CREDENTIALING BOARD
TELECONFERENCE CALL MEETING
MADISON, WI
OCTOBER 13, 2003**

PRESENT: William Bartlett (in person), Russell Delap, Heidi Gutschow,
Kathleen O'Connell, Bradley Sherman (in person), John Sybeldon

STAFF PRESENT: Tom Ryan, Bureau Director; William Black, Legal Counsel;
Pamela Meicher, Program Assistant

GUEST: Ron Hermes, WPTA

CALL TO ORDER

Chair Bradley Sherman called the meeting to order at 8:42 a.m. A quorum of 6 members was present.

APPROVAL OF AGENDA

MOTION: Russell Delap moved, seconded by John Sybeldon, to approve the agenda as published. Motion carried unanimously.

APPROVAL OF MINUTES OF MAY 12, 2003

MOTION: Russell Delap moved, seconded by John Sybeldon, to approve the minutes of May 12, 2003 as published.

BUREAU DIRECTOR TOM RYAN

Bureau Director Tom Ryan announced the 2004 meeting dates of March 9th and October 7th, 2004. Mr. Ryan discussed the Legislative Audit Committee's recent decision to audit the Department's fee structure. Also discussed was the Department move, the technological defeats the department faces in the current budget climate, and efforts to provide better service to Board members and to cut printing and postage costs.

CLEARINGHOUSE RULE 02-152 – CONSIDERATION FOR ADOPTION

Legal Counsel William Black discussed the amendments to Clearinghouse Rule 02-152. After a brief discussion the Board approved the amendments and Mr. Black advised the Board the Department will have the rule published.

MOTION: Russell Delap moved, seconded by Kathleen O'Connell, to adopt CH Rule 02-152 as amended. Motion carried unanimously.

UPDATE ON WIS. ADMIN. CODE 4.02 (5)

Legal Counsel William Black advised the Board that the Department will be sending the rule to the Clearinghouse and anticipates the public hearing will be held on March 9, 2004.

CLOSED SESSION

There were no items to discuss in closed session so the Board did not convene into closed session.

ADJOURN

MOTION: William Bartlett moved, seconded by John Sybeldon, to adjourn the meeting at 8:55 a.m. Motion carried unanimously.

Next meeting: Tuesday March 9, 2004, 8:30 a.m.